

## County Hospital Board

Minutes

*January 28, 2021*

*Classroom*

ZOOM Meeting



Present: Melinda Olson, Kay Dinkel, Carleen Gilmore, Ken Elliott, Leon Weigel, Nancy Holland, Jamie Schneider

Attorney: Dennis Davidson

RRH Staff: Sharon Collins, Kevin Kreutzer, Aaron Begler, Chris Harders, Brian Schneider

Call to Order: Melinda called the meeting to order. There were no deletions to the proposed agenda. Changes:

II. Election of Officers: Add - Discussion of Board Secretary prior to election of officers

Old Business-

F. Update Clinic Fund Usage

G. Thank you to Employees

New Business-

E. Correction to Audit meeting report

F. In Person Meeting

G. Board Attorney

VIII. Administration:

IX. Board Forum

X. Board Education

XI. Public Forum

XII. Adjournment

Minutes from the November 19, 2020 meeting were presented. Ken moved to approve minutes from the November 19, 2020 meeting. Motion seconded and approved. Minutes from the January 28, 2021 meeting were presented. Substitute Minutes for January 28, 2021 were presented. Kay moved to table the approval of the January 28, 2021 minutes until the February 25, 2021 meeting.

Election of Officers

There was discussion regarding minutes and board secretary.

Board Chair: Melinda and Ken were nominated for board chair. Ken declined the nomination. Discussion followed. Ken, Leon, Melinda, Kay and Jamie approved. Carleen opposed.

Vice Chair: Leon was nominated for vice chair. Ken, Leon, Melinda, Kay, Jamie and Carleen approved.

Secretary: After discussion, Ken moved to table the secretary/treasurer position to the February 25, 2021 meeting. Motion seconded and approved.

#### Maintenance Report

No report.

#### Invoices

Ken moved to approve the following invoices for payment from the listed funds.

Motion was seconded and approved.

1. TAD&K \$400.00 Unrestricted
2. Auman Company \$850.00 Sales Tax
3. Edelman-Lyon \$449.38 Sales Tax
4. Grainger \$57.81 Sales Tax
5. Hajoca \$862.68 Sales Tax
6. Heartland Building Center \$39.09 Sales Tax
7. Heartland Building Center \$173.73 Sales Tax
8. Medical Technology Associates \$1,390.00 Sales Tax
9. RJ Kool \$285.38 Sales Tax
10. Rich's Automotive \$285.00 Sales Tax
11. Service Rite Medical, Inc. \$1,121.96 Sales Tax
12. Stoppel Supply Co Inc \$1.90 Sales Tax
13. Stoppel Supply Co Inc. \$3.96 Sales Tax
14. Stoppel Supply Co Inc \$12.21 Sales Tax
15. Stoppel Supply Co Inc \$12.82 Sales Tax
16. Stoppel Supply Co Inc \$6.67 Sales Tax
17. Stoppel Supply Co Inc \$28.74 Sales Tax
18. Thyssenkrupp Elevator Corp \$285.42 Sales Tax

Total \$6,266.75

#### Financials

Kevin presented the December, 2020 financials. Total Patient income was \$2,086,770.36. Net revenue from patients was \$1,322,175.50. Net loss for the month was \$372,236.89. County Hospital Board cash was \$2,648,204.22. Total Assets limited as to use was \$1,228,219.83. Change in net assets was (\$353,515.69). The Summary of fund balances was reviewed. AR days are 50.10. The Statistical and Revenue by Physician reports were reviewed.

#### Old Business

COVID Update and Resident and Employee Testing – Sharon updated the board regarding COVID and testing of residents and staff.

COVID Vaccine Update – Sharon updated board members on vaccinations.

Joint Conference – This “Work Session” will be held February 18, 2021 in the classroom at RRH beginning at 5:30.

ER Project: A letter from Dennis Davidson was presented regarding the “ER Project”.

New Construction would not be covered by HHS funds.

Calendar – The 2021 Hospital/Board Meetings calendar was presented. Ken moved to move the November meeting to the 18<sup>th</sup> and the December meeting to the 16<sup>th</sup> due to the holiday. Motion seconded and approved.

Clinic Fund: Dennis informed board members the remaining “Campaign for Excellence” funds need to be used for the intended purposes of the Campaign.

Thank you to Employees: A thank you letter has not been written to staff. Sharon suggested board members email their comments to be put in a letter of Thanks to staff.

#### New Business

Dr. Kirk Potter – Dr. Potter will be providing surgical services at RRH on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday’s of each month.

Critical Issues Webinar: A registration brochure was provided to board members.

Confidentiality Statements: Board members were requested to sign and return confidentiality statements to Sharon.

Personal Updates: Board members were requested to complete the personal update and return to Sharon.

Correction to Audit Report: Brian Schneider was not in attendance. Heather Eichem added to group meeting held after the meeting to discuss HHS funding.

In Person Meetings: A request was made to meet in person for the February meeting with Zoom capabilities as well.

Board Attorney: Carleen requested to seek outside counsel regarding the lease agreement due to conflicts of interest. Zoom executive meetings were discussed

#### Administrator Comments

A copy of the Tenth Amendment to Lease Agreement, Information on “relaxation and Deep Tissue Massage” offered at RRH, Code of Conduct, Corporate Compliance Program, and the HIPAA Privacy policy was provided to board members.

#### Board Education

None

#### Public Forum

#### Executive Session

None

#### Adjournment

With no further business to discuss the meeting was adjourned.

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Secretary/Treasurer Sharon Collins, CEO